



救世軍 港澳地域
The Salvation Army
Hong Kong and Macau Territory

This job advertisement is available in English only.

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如有查詢，請電郵至

HRD.recruit@hkm.salvationarmy.org

The Salvation Army is an international Christian church and charity working in 134 countries and areas and has been serving Hong Kong for over 90 years providing an extensive range of services which spans educational, social as well as Christian. We are called to preach the gospel of Jesus Christ. We are dedicated to supporting the people in need in Hong Kong, Macau and Mainland China without discrimination; and strive to respond to local needs, emergencies and disasters with the love of God.

Qualified persons are invited to apply for the following position:

Education Development Officer
Educational Services Department
(Ref: EDO/ESD/11-24)

RESPONSIBILITIES

- Support the development of educational services to the community and the project to ensure the outcomes are delivered as expected and within the pre-set timeline.
- Conduct research in the latest development and prepare periodic reports.
- Explore training needs and opportunities
- Organize and coordinate on training / seminars / workshops / events for the Project.
- Monitor and assist on the management of social media platforms relating to the Project and the Department for TSA brand building and facilitation on external communication.
- Perform the legitimate duties assigned by the supervisor and management.

REQUIREMENTS

- Understand the Christian faith, values and ethos of The Salvation Army.
- Degree in Education, Psychology, Social Science or related disciplines preferably with 3 year of post-degree experience in education or research; or Higher Diploma in Early Childhood Education with at least 5 years of educational experience.
- Knowledge of inclusive education and related HKSAR government policies on education is preferred.
- Excel in Microsoft applications including MS Word, Excel and PowerPoint; experience in managing social media platform is a plus.
- Good command of both written and spoken English and Chinese.
- Organized, detail-oriented and with good interpersonal skills.

Application Procedure

Please apply with full resume, stating clearly current and expected salary, to the **Human Resources Manager, The Salvation Army Hong Kong and Macau Territory, 6/F Human Resources Department, 11 Wing Sing Lane, Yaumatei, Kowloon** by quoting reference number **(HRA/ESD/10-24)** on the envelope or email to HRD.recruit@hkm.salvationarmy.org.

All information provided will be treated in strictest confidence & used for recruitment purpose only. All unsuccessful applications will be kept for a period of no longer than two years after completion of the recruitment exercise.