



救世軍 港澳地域
The Salvation Army
Hong Kong and Macau Territory

This job advertisement is available in English only.

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如有查詢，請電郵至

HRD.recruit@hkm.salvationarmy.org

The Salvation Army is an international Christian church and charity working in 134 countries and areas and has been serving Hong Kong for over 90 years providing an extensive range of services which spans educational, social as well as Christian. We are called to preach the gospel of Jesus Christ. We are dedicated to supporting the people in need in Hong Kong, Macau and Mainland China without discrimination; and strive to respond to local needs, emergencies and disasters with the love of God.

Qualified persons are invited to apply for the following position:

Assistant Director (Schools)
Educational Services Department
(Ref: AD-SCH/ESD/08-24)

RESPONSIBILITIES

- Devise strategic plans on school development, operations and manpower resources to meet community needs;
- Oversee school operations and administration, via serving as Chairperson / Member in the respective IMC and other school governing bodies ;
- Ensure compliance with School Administration Guide or other regulations instituted;
- Implement industry best practice on school management, staff management and service delivery to enhance quality;
- Identify collaboration opportunities, develop network and create public communications strategies to expand the education services and enhance for the organisation's brand.
- Perform any legitimate duties assigned by the Supervisor.

REQUIREMENTS

- An understanding of the Christian faith, values and ethos of The Salvation Army.
- Degree in Education, Psychology, Social Science or related disciplines with at least 8 years of post-degree experience in education plus 3 years' experience in school administration, or equivalent.
- Knowledge of school education system and related government policies of Hong Kong.
- With visions and international horizons in latest development in education and pedagogy.
- Good command of both written and spoken English and Chinese.
- Analytical thinking with good interpersonal skills, able to build rapport.
- Organized, detail-oriented and with good interpersonal skills.

Application Procedure

Please apply with full resume, stating clearly current and expected salary, to the **Human Resources Manager, The Salvation Army Hong Kong and Macau Territory, 6/F Human Resources Department, 11 Wing Sing Lane, Yaumatei, Kowloon** by quoting reference number **(AD-SCH/ESD/08-24)** on the envelope or email to HRD.recruit@hkm.salvationarmy.org.

All information provided will be treated in strictest confidence & used for recruitment purpose only. All unsuccessful applications will be kept for a period of no longer than two years after completion of the recruitment exercise.