救世軍 港澳地域
The Salvation Army
Hong Kong and Macau Territory

The Salvation Army is an international Christian church and charity working in 134 countries and areas and has been serving Hong Kong for over 90 years providing an extensive range of services which spans educational, social as well as Christian. We are called to preach the gospel of Jesus Christ. We are dedicated to supporting the people in need in Hong Kong, Macau and Mainland China without discrimination; and strive to respond to local needs, emergencies and disasters with the love of God.

We are now inviting high caliber professionals to apply for the following position:

Assistant Information Technology Officer
Information Technology Department
(Ref: AITO/ITD/07-24)

RESPONSIBILITIES

- Provide IT support to the Territory/Division Headquarters, Corps (Churches), and other sites as instructed.
- Manage the IT Helpdesk Support system.
- Provide support to email/printing system, Human Resources System, Finance System, Central IT provisioning systems, hardware/software/network installation and troubleshooting.
- Coordinate on request for IT system enhancement and provide IT training to the Salvation Army's user community.
- Maintain and administrate various Wi-Fi/network, servers, information systems and computer inventories.
- Cover IT responsibilities in the absence of IT Officer(s).
- Perform any other legitimate duties assigned by the Head of Department / Senior IT Officer(s).
- Ensure effective & efficient IT Support is provided to the Salvation Army as a whole.
- Assist superiors in managing all the IT systems of the Salvation Army.

REQUIREMENTS

- An understanding of the Christian faith, values and ethos of The Salvation Army
- Degree / Diploma in IT or equivalent qualification
- Minimum 4 years relevant experience
- Knowledge in the administration and maintenance of Microsoft O365/products, HCI, VDI, Linux, web applications, mobile apps, networking devices (routers, switches…etc), SAN/NAS, data/system backup & recovery, and other IT hardware.
- Knowledge of IT security architecture and technological safeguards
- Strong communication skills and quality customer services attitudes.
- Reliable, proactive and able to work with minimal supervision.

- Good command of both written and spoken English and Chinese
- Immediate availability is preferable.

<u>Application Procedure</u>
Please apply with full resume, stating clearly current and expected salary, to the **Human Resources Manager, The Salvation Army Hong Kong and Macau Territory, 6/F Human Resources Department, 11 Wing Sing Lane, Yaumatei, Kowloon** by quoting reference number **(Ref: AITO/ITD/07-24)** on the envelope or email to hrd.recruit@hkm.salvationarmy.org.

All information provided will be treated in strictest confidence & used for recruitment purpose only. Applicants not contacted within 3 months may consider their applications unsuccessful. All unsuccessful applications will be kept for a period of no longer than two years after completion of the recruitment exercise.

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