



**救世軍** 港澳軍區  
**The Salvation Army**  
Hong Kong and Macau Command

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[HRD.recruit@hkm.salvationarmy.org](mailto:HRD.recruit@hkm.salvationarmy.org)

The Salvation Army is an international Christian church and charity organization operating in 132 countries and areas and has been serving Hong Kong for 90 years providing an extensive range of services including Social Service, Education, Recycling Programme as well as Christianity. We are called to preach the gospel of Jesus Christ. We are dedicated to supporting the people in need in Hong Kong, Macau and Mainland China without discrimination; and strive to respond to local needs, emergencies and disasters with the love of God.

We are now inviting high caliber professional to apply for the following position:

**Temporary Assistant Accountant (5 months)**  
**Finance Department**  
**(Reference No.: TAA/FD/10-21)**

**RESPONSIBILITIES**

1. Manage the day-to-day financial operation activities and month-end closing
2. Prepare voucher and journals and financial system data input
3. Prepare monthly reconciliation and ad hoc management reports independently
4. Prepare audit schedules
5. Perform any other legitimate duties assigned by the supervisor and management

**REQUIREMENTS**

1. An understanding of the Christian faith, values and ethos of The Salvation Army
2. Degree in Accounting or Finance or related disciplines
3. Minimum 5 years' accounting experience
4. Experience in audit, accounting, shared service is an advantage
5. Proficiency in accounting system, e.g. Oracle and O365 applications
6. Good analytical skills, problem solving and attention to details
7. Good time management and able to work under pressure
8. Good command of English and Chinese

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**Application Procedure**

Please apply with full resume, stating clearly current and expected salary, to the **Group Human Resources Director, The Salvation Army Hong Kong and Macau Command, 6/F Human Resources Department, 11 Wing Sing Lane, Yaumatei, Kowloon** by quoting reference number on the envelope or email to [hrd.recruit@hkm.salvationarmy.org](mailto:hrd.recruit@hkm.salvationarmy.org)

All information provided will be treated in strictest confidence & used for recruitment purpose only. All unsuccessful applications will be kept for a period of no longer than two years after completion of the recruitment exercise.