



救世軍 港澳軍區
The Salvation Army
Hong Kong and Macau Command

The Salvation Army is an international Christian church and charity working in 131 countries and has been serving Hong Kong for over 85 years providing an extensive range of services which spans educational, social as well as Christian. We are called to preach the gospel of Jesus Christ. We are dedicated to supporting the people in need in Hong Kong, Macau and Mainland China without discrimination; and strive to respond to local needs, emergencies and disasters with the love of God.

We are now inviting a high caliber professional to fill the following position:

Programme Worker
Programme Department
(Reference No.: ProW/ProD/06-20)

The Salvation Army has mobilized its Corps (Churches), Social Services Department, Educational Services Department, Recycling Programme and other departments to work together for preaching the gospel of Jesus Christ and meeting human needs in His name without discrimination. To further actualize the above vision and mission, we planned to launch a project to practice a localized Holistic Ministry model to serve the underprivileged residents in Kowloon City and Sham Shui Po (So Uk) Districts.

Duties:

- Conduct home visits, groups and activities with evaluation
- Maintain daily administration and service routine
- Manage filing system for service plans, including programme files, service users' information and material list, etc.
- Perform reception duty and answer questions from service users and the public
- Assist Programme Manager in monitoring the service delivery of the project
- Partner with Programme Manager for network building with stakeholders
- Assist in implementation of localized Holistic Ministry model and write-up of handbook
- Assist in providing post-project monitoring
- Perform any other legitimate duties assigned by the supervisor and Head of Department

Requirements:

- Understanding of the Christian faith, values and ethos of The Salvation Army
- Five passes in HKCEE including English (syllabus B), and Chinese OR any combination of results in 5 Hong Kong Diploma of Secondary Education (HKDSE) subjects of Level 2 in New Senior Secondary (NSS) subjects (including English and Chinese Languages)
- Minimum 2 years' relevant working experience
- A team player with good interpersonal, communication and problem solving skills
- Good communication skill both written and spoken Chinese and English
- Proficient in PC skills

Application Procedure

Please apply with full resume, stating clearly current and expected salary, to the **Group Human Resources Director, The Salvation Army Hong Kong and Macau Command, 6/F Human Resources Department, 11 Wing Sing Lane, Yaumatei, Kowloon** by quoting reference number on the envelope or email to career@HKM.salvationarmy.org

All information provided will be treated in strictest confidence & used for recruitment purpose only. All unsuccessful applications will be kept for a period of no longer than two years after completion of the recruitment exercise.