



救世軍 港澳軍區
The Salvation Army
Hong Kong and Macau Command

The Salvation Army is an international Christian church and charity organization operating in 131 countries and areas and has been serving Hong Kong for over 85 years providing an extensive range of services including Social Service, Education, Recycling Programme as well as Christianity. We are called to preach the gospel of Jesus Christ. We are dedicated to supporting the people in need in Hong Kong, Macau and Mainland China without discrimination; and strive to respond to local needs, emergencies and disasters with the love of God.

We are now inviting high caliber professional to apply for the following position:

Draftsman
Property Department
(Reference No.: DM/PD/02-20)

RESPONSIBILITIES

- Design and prepare drawings in Autocad for layout plans and details to suit users' requirements
- Assist in and prepare tender documents, quotations, etc. including all necessary specifications for all the new, renovation and maintenance works
- Attend site meeting and coordinate meeting when required
- Assist in project coordination & design development from feasibility studies to project completion
- Perform any other legitimate duties assigned by the supervisor or management

REQUIREMENTS

- An understanding of the Christian faith, values and ethos of The Salvation Army
- Diploma in architectural design or related fields
- Minimum 5 years' experience in architectural design and CAD drafting in construction, property management or related field
- Production of 3D rendering experience is an advantage
- Competent in coordinating CAD drawings for the company's architectural and interior fitting-out projects
- Good computer skill including Autocad, Microsoft Word, Excel, Photoshop and Chinese Word Processing
- Good problem-solving and communication skill
- Self-motivated and able to work independently under pressure
- Good command of both written and spoken English and Chinese

Application Procedure

Please apply with full resume, stating clearly current and expected salary, to the **Group Human Resources Director, The Salvation Army Hong Kong and Macau Command, 6/F Human Resources Department, 11 Wing Sing Lane, Yaumatei, Kowloon** by quoting reference number on the envelope or email to career@hkm.salvationarmy.org

All information provided will be treated in strictest confidence & used for recruitment purpose only. All unsuccessful applications will be kept for a period of no longer than two years after completion of the recruitment exercise