



**救世軍** 港澳軍區  
**The Salvation Army**  
Hong Kong and Macau Command

The Salvation Army is an international Christian church and charity working in 131 countries and areas and has been serving Hong Kong for over 85 years providing an extensive range of services which spans educational, social as well as Christian. We are called to preach the gospel of Jesus Christ. We are dedicated to supporting the people in need in Hong Kong, Macau and Mainland China without discrimination; and strive to respond to local needs, emergencies and disasters with the love of God.

**Youth Coordinator**  
**Divisional Headquarters – Youth Department**  
**(Reference No.: YC/DHQ/02-19)**

The incumbent will assist in developing the Divisional Youth ministries in The Salvation Army.

**Duties:**

- Provide one-stop service in developing children and youth ministries, programmes and activities, including sourcing information, planning, coordinating, promoting and implementation. Enhance the growth of youth community.
- Prepare programmes documents such as proposals, budgets and reports.
- Assist in providing training to potential youth leaders.
- Develop and manage multimedia platform on youth affairs
- Assist in the preparation of annual departmental budget, ensure expenditures are within budget and smooth cash-flow within the department.
- Assist in establishing, reviewing and updating policies, guidelines and procedures of the department.
- Assist in the preparation of monthly reports, statistics, and analysis as and when required.

**Requirements:**

- An understanding of the Christian faith, values and ethos of The Salvation Army
- Degree in Theology or Biblical Studies.
- Minimum 3 years' relevant working experience in Youth Ministry. Experience working in Christian ministry or service as lay Christian leader is preferred.
- Proficiency in Microsoft applications including Word, Excel, and PowerPoint
- Skills in web design and graphic design software e.g. PhotoShop, Illustrator and movie maker would be an advantage.
- Proficiency in both written and spoken English and Chinese, including Putonghua.
- A team player with proactive attitude, self-motivated, independent and committed to serve the youth.
- Overtime and occasional work on weekends and holidays as and when required.

**Terms of Appointment**

Appointment will be on renewable contract terms for an initial period of 1 year.

**Application Procedure**

Applications, together with full curriculum vitae, should be sent by email to [career@hkm.salvationarmy.org](mailto:career@hkm.salvationarmy.org). Please quote the reference number (YC/DHQ/02-19) and **state clearly current and expected salary.**

Review of applications will last until the position is filled. Only those who are shortlisted will be contacted. (All information provided will be treated in strictest confidence and used for recruitment related purposes only. All unsuccessful applications will be kept for a period not longer than two years after completion of the recruitment exercise.)