



救世軍 港澳軍區
The Salvation Army
Hong Kong and Macau Command

The Salvation Army is an international Christian church and charity working in 131 countries and areas and has been serving Hong Kong for over 85 years providing an extensive range of services which spans educational, social as well as Christian. We are called to preach the gospel of Jesus Christ. We are dedicated to supporting the people in need in Hong Kong, Macau and Mainland China without discrimination; and strive to respond to local needs, emergencies and disasters with the love of God.

We are now inviting a high caliber professional to fill the following position:

Project Manager
Property Department

(Ref No.: PM/PD/12-19)

RESPONSIBILITIES

1. Take lead for project planning, managing and control the execution of multi-disciplinary projects from inception to handover with high quality, within schedule and budget
2. Supervise the works of both Building Services Supervisor and Architectural Designer, as well as oversee the technical aspect, such as repair and refurbishment of the Army's premises
3. Manage preparation of tender documents and coordinate with the works from initial stage to completion
4. Evaluate the technological standards meeting the Army's needs
5. Liaise with the Government Departments to comply with the statutory requirements and standards
6. Manage full consolidation with all stakeholders
7. Develop review and maintenance policy
8. Perform any other legitimate duties assigned by the Supervisor or Leadership of the Army

REQUIREMENTS

1. An understanding of the Christian faith, values and ethos of The Salvation Army
2. Higher Diploma or Degree in Surveying, Architectural Studies, Building Services Engineering, or related disciplines
3. Possess membership in Building Surveying, Architect, Project Management, Building Services or related discipline is preferable
4. Minimum 8 years' relevant work experience of project management, building maintenance, planning, and scheduling maintenance works fitting-out work control and E&M operation for properties
5. Hands-on experience in managing building improvement, site coordination and

emergency repair works

6. Conversant with building ordinance & regulations and code of practices
7. Familiar with project management software tools, such as Primavera, Microsoft Project and Building Information Modelling (BIM) would be an advantage
8. Excellent organization and interpersonal skills
9. Good command of both written and spoken English and Chinese
10. Good command of AutoCAD, Microsoft Word, Excel, Powerpoint, Project, etc.
11. Able to work independently and under pressure

Application Procedure

Please apply with full resume, stating clearly current and expected salary, to the **Group Human Resources Director, The Salvation Army Hong Kong and Macau Command, 6/F Human Resources Department, 11 Wing Sing Lane, Yaumatei, Kowloon** by quoting reference number on the envelope or email to career@HKM.salvationarmy.org

All information provided will be treated in strictest confidence & used for recruitment purpose only. All unsuccessful applications will be kept for a period of no longer than two years after completion of the recruitment exercise