



救世軍 港澳軍區
The Salvation Army
Hong Kong and Macau Command

The Salvation Army is an international Christian church and charity working in 131 countries and areas and has been serving Hong Kong for over 85 years providing an extensive range of services which spans educational, social as well as Christian. We are called to preach the gospel of Jesus Christ. We are dedicated to supporting the people in need in Hong Kong, Macau and Mainland China without discrimination; and strive to respond to local needs, emergencies and disasters with the love of God.

We are now inviting a high caliber professional to fill the following position:

Property Director
Property Department
(Reference No.: Ref: PD/PD/02-19)

The Property Department is responsible for maintenance and management of the Army's property portfolio of more than 150 properties in Hong Kong, Macau and China. Its mission is to establish and implement the Army's strategies, goals, objectives and systems in property matters so as to provide a safe and comfortable environment for efficient operation of all service units of the Army. In addition, the Property Department is also required to offer professional advice to other departments and service units of the Army.

RESPONSIBILITIES

1. Manage consultants and contractors appointed to deal with day-to-day repair, maintenance, fitting out, improvement, upgrading, alteration, addition, renovation of properties and associated facilities to ensure that the works are completed on time, within budget and up to required standards
2. Build up the Army's property maintenance system with formulation of annual inspection and the long-term maintenance policies
3. Prepare budget and cost control
4. Plan, implement and review energy audits and conservation measures for the Army
5. Perform risk management
6. Manage tenancies of the Army's property portfolio
7. Acquire and dispose properties to meet the Army's business plan under the direction of the Board of Directors
8. Coordinate applications to the authorities for licences for relevant premises
9. Liaise with government departments, other departments, schools and service units of the Army, consultants and Incorporated Owners
10. Attend relevant Committees, Boards and Councils as appointed
11. Perform any other legitimate duties assigned by the Supervisor or Leadership of the Army

REQUIREMENTS

1. An understanding of the Christian faith, values and ethos of The Salvation Army
2. Degree holder in Building Surveying / Architecture / Structural Engineering / Building Services Engineering or equivalent
3. Possess recognized professional membership of HKIS, RICS, HKIA, HKIE, CIBSE, or other relevant professional institutions
4. Possess at least 10 years' relevant experience at managerial level, supervising building maintenance and renovation, Addition & Alteration, fit-out works, MVAC system operations of a sizable portfolio
5. Well conversant with latest relevant ordinances; codes of practice, best practices in facility management, building construction, green buildings and sustainability
6. Familiar with IT applications including Building Information Modeling, Computerized Maintenance Management System and energy management
7. Possess excellent analytical, communication and people management skills;
8. Mature, possess strong leadership capability, and be able to work independently and under pressure
9. Proficient in written and spoken English and Chinese

Application Procedure

Please apply with full resume, stating clearly current and expected salary, to the **Group Human Resources Director, The Salvation Army Hong Kong and Macau Command, 6/F Human Resources Department, 11 Wing Sing Lane, Yaumatei, Kowloon** by quoting reference number (**Ref:PD/PD/02-19**) on the envelope or email to career@hkm.salvationarmy.org

All information provided will be treated in strictest confidence & used for recruitment purpose only. All unsuccessful applications will be kept for a period of no longer than two years after completion of the recruitment exercise